

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting**  
August 22, 2025, at 9:00 A.M.

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, August 22, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Martin Russell, Vice-Chairperson  
Kurt Weber, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:** Dan Corey, WCTID  
Mark Hurst, WCTID Accountant  
Tabitha Ryan, WCEO  
Janine Brown, WCEO  
Rusty Schuermann, WCTID Legal  
Alissa Nicholson, TEC Engineering  
Ann Rahall, Fishbeck  
Deron Wolfe, Miami Valley Gaming  
Duane Phelps, Burgess & Niple  
Ed Williams, TEC Engineering  
Eric Damian, City of Franklin  
Jay Hamilton, Mead & Hunt  
Jeff Wallace, Woolpert  
Jim Jones, O.R. Colan  
Judy Suchorski, DLZ  
Kelsey Black, WSP USA  
Kendra Peterson, Choice One Engineering  
Kyle Tansy, Geotechnology  
Nick Yeretian, The Kleingers Group  
Rob Hans, Michael Baker International  
Sam Poehner, Compass  
Scott Campbell, DLZ  
Shawn Mason, American Structurepoint  
Steve Hartke, City of Mason  
Steve Shadix, Stantec  
Steven Mitchell, LJB Inc  
Troy Miller, Metro

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Mr. Martin Russell to approve the minutes of the June 27<sup>th</sup>, 2025, Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**C. WCTID Program of Projects - Update: provided by Mr. Dan Corey – see attached Memo: “Program of Projects Update”, dated August 22, 2025**

**D. Financial Report**

Mr. Mark Hurst presented the June and July 2025 Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of July 31, 2025, the General Fund had an ending fund balance of \$1,078,031.55 and the WCTID as a whole had an ending fund balance of \$15,266,530.39. Mr. Eric Reiner made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**E. New Business**

a) Resolution 2025-19, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiner seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

b) Resolution Number 2025-20, A Resolution adopting Preliminary Legislation for HAM/WAR IR 71 19.40/0.00, PID 104844. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiner seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

c) Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Contract No. 2021-33 with Lawhon & Associates, Inc., dated October 29th, 2021, for the SR 741 and Greentree Intersection Improvement Project, increasing the contract price by \$8,000.00 making the new not-to-exceed amount under the Agreement of \$113,634.00 and no increase in contract time. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**F. Public Comments**

No public comment.

**G. Upcoming Meeting Schedule**

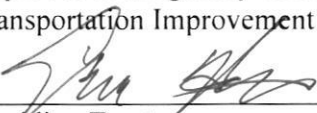
Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on September 26<sup>th</sup>, 2025, at 9:00 a.m., unless announced otherwise.


**I. Adjournment**

Motion made by Mr. Chris Pozzuto to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:10 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, September 26<sup>th</sup>, 2025.

  
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Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Kurt E. Weber  
Warren County Transportation Improvement District

Motion to approve: *Eric Reiners*

Seconded by: *Chris Pozzuto*



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

## MEMO

DATE: August 20<sup>th</sup>, 2025

TO: Warren County Transportation Improvement District Board

FROM: Kurt Weber, P.E., P.S. – Secretary-Treasurer

RE: Program of Projects Update

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### Planning Phase

#### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- At the April 23, 2025 TRAC Board Meeting the project was awarded the \$2M.
- Preliminary Engineering has begun utilizing the funds authorized at March TID meeting with work to continue into 2026.

### Design Phase

#### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- 07/25/25 – R/W Authorized
- 05/30/25 – Stage 2 Plans are to be submitted to ODOT

#### **SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)**

- Design Contract is ongoing.
- Estimated Begin of Construction is TBD.

### Construction Phase:

#### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

#### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Construction has started with completion June 2027.
- Contractor currently working on two retaining walls and other items on the north side of the roadway
- Snider Road improvements south of Fields-Ertel continue.

#### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- Construction has started with completion September 2025.
- This will also include improvements at Bardes Road and Escort Drive

#### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- Bid Opening occurred, and is recommended to be awarded to Barrett Paving Materials, Inc.
- Estimated Begin of Construction is May 2025
- Completion of Construction is December 2025

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Estimated Begin of Construction is TBD
- Completion of Construction is July 2026

### **SR 741/Greentree Road Intersection Improvements**

- All archaeological work has been completed, and Lawhon's report has been submitted to SHPO. Next is a Consultation meeting with SHPO and all stakeholders to draft the mitigation requirements for a Memorandum of Agreement (MOA) to be able to submit the application to USACE for a Waterway Permit.
- The purchase of Stream Mitigation Credits will be the next task to fulfill for the USACE Waterway Permit once the MOA is completed and mitigation tasks are underway.
- Consultant has completed the Stage 3 Construction Plans, Drainage Report, and Cost Estimate.
- There's only one Utility left to coordinate their relocation other than WCWS water main, which is part of the project.
- Once the Waterway Permit is obtained, bidding schedule will be established.

### **Franklin-Trenton Road Bridge**

- Contractor has started construction

### **Wilkins Boulevard and related Improvements Project**

- Construction is anticipated to start soon with completion December 2026.